

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)
MEETING AGENDA
OCTOBER 16, 2014, 10:00 – 10:45 a.m.
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

New and Relevant Issues to Be Discussed

1. Colleague
 - a. Spring 2015 Priority Registration Process
 - i. Priority registration dates will be calculated on Monday, November 3rd
 - ii. New for Spring are the inclusion of Athletes, FYE, FA, Middle College
 - iii. Students falling into Open Reg will also be assigned a date/time to protect system performance
 - iv. Coding and testing of changes is in process
 - v. Registration begins on Monday, November 17th
 - b. Software Upgrades
 - i. Contract with Ellucian to assist; last update was through April 2013
 - ii. New releases includes improved functionality for pre-requisites and co-requisites
 - a. MIS reporting for Summer
 - b. Academic Program / Major – DARs, Fin Aid, WebAdvisor – Oct 30 12-2pm
 - c. 1098-T Processing
 - i. Working on sending email to about 500 students requesting that they provide missing SSN/ITIN information
 - ii. International students are excluded
 - d. New web UI for power users; additional rollout pending document imaging
2. Workday Deployment
 - a. Material on the Intranet – check it out! (<http://intranet.gcccd.edu/workday/meetings.html>)
 - b. Design sessions beginning this month
 - c. Open Houses to be scheduled in December
3. SIRSI – Library system – moving to cloud – Dates of migration – Oct 14-16
4. DARS – For Students – Fixed issues, next steps:
 - a. WebAdvisor interface, Disclaimer, Catalog Rights, accessible off campus
5. Verification of Students Residency – online students – how?
6. Document Imaging – working on implementation plan
7. OpenCCCApply
 - a. Laith and Victor are working on development
 - b. IS – determine where to store new data elements (Athletics Survey, etc) and needs to modify the upload interface
8. Transcripts
 - a. Online Transcripts requests – switch flipped – Live
9. Data Warehouse – Enrollment Management, additional help
10. Other Items

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. CurricUNET – IS resource?

2. Roll out Office 2013 in Spring 2015
 - a. Training? Communication plan? Roll out when ready with user choosing when to install
3. Cynosure – Online Advising & Orientation
 - a. need to develop automated interface to Colleague for Student Success data elements
 - b. Ability to run report of Initial Ed Plan for Student(s)
4. CASAS/WIA – Continuing Ed / Grant project – Implemented – GC considering with IS alternative testing approach
5. Website Project
 - a. Training, Support, building of sites
 - b. GoLive Dec 18'ish 2014

Ongoing Projects

1. Colleague
 - a. Hire letters – working on fine tuning how “hours” are calculated; impact on MIS and 320 reporting
 - b. Probation and Dismissal – discussion based on new regulations
2. Financial Aid checks – IFAS issue with address security levels; temporary workaround identified
3. Sevis, Clearing House – degree verification (not scheduled)
4. Wireless – Prop V Project; goal is for 100% coverage and include planning for BYOD; engaged HP for discussion on entire infrastructure (coverage and capacity will be included) – On Site this week, wireless assesment to be scheduled
5. HelpDesk Software – establish criteria, assess products

Meetings for 2014

1. Consensus to schedule ATAC and ITAC as contiguous meetings; third Thursday of each month; ATAC starting at 10:00 and ITAC beginning at 10:50
2. Fall dates will be 11/20 and 12/18